

WHO WE ARE

FOOTPRINTS is a local, volunteer-driven, Registered Charity, organization dedicated to the provision of respite care for families with children and youth who are on the Autism Spectrum. The FOOTPRINTS program offers recreational respite, not therapy, in a safe, fun and happy environment. It has been designed solely for the benefit of the children, youth and for the relief of their families.

WHO WE ARE LOOKING FOR

At this time, FOOTPRINTS is particularly interested in individuals who are excellent communicators and strategic thinkers, who will be comfortable working collaboratively with fellow Steering Committee members on strategic planning and with the skill sets and experience in the following categories:

1. Volunteer Treasurer
 - A strong accounting background, capable of completing Quarterly and Annual Financial Statements and preparation/submission of Government forms.
 - Maintain the accounting records of monthly payments and deposits.
 - Prepare annual budget used for operations and grant submissions.
 - Provide input into financial performance and other governance issues.
2. Volunteer Human Resource Member
 - Knowledge of labour laws and experienced in contract legislation (able to prepare and maintain).
 - Writing skills an asset.
 - Participation in sub-committees.
 - Provide input into other governance issues.
3. Volunteer Legal Member
 - Lawyer, Paralegal, legal education
 - Experienced in non-profit governance and laws.
 - Participation in sub-committees.
 - Provide input into other governance issues.

WHAT YOU WILL GAIN

- A sense of contribution to Autism families in your local community.
- Increased understanding of Autism and the challenges facing the Autism community.
- Meeting and networking with likeminded individuals.
- Professional development in strategic thinking, teamwork, governance issues.

TIME COMMITMENT

The Steering Committee meets once per month for 2 hours at either the Dunbarton-Fairport United Church in Pickering or St Mark's United Church in Whitby (**meetings are currently via Zoom due to COVID-19**). Depending on responsibilities assigned, candidates may also expect 1-3 hours of preparation or sub-committee meetings.

TO APPLY

If you are interested in volunteering with FOOTPRINTS to make a difference in your community, please email a cover letter along with a copy of your resume to:

Sandra Chase
Chair, FOOTPRINTS 4 Autism
Sandchase@rogers.com